

This 22nd <sup>Posted</sup> day of April, 2024  
at 9:31 am

NOTICE  
REGULAR MEETING OF THE  
DEAF SMITH COUNTY APPRAISAL DISTRICT

AGENDA

Meeting to be held at Deaf Smith County Appraisal District  
located at 140 E. 3<sup>rd</sup> Street, Hereford, Texas on April 25, 2024 at 8:30 A.M.

- I. Roll Call
- II. Approve Minutes of last meeting, January 25, 2024
- III. Approve Bills
- IV. Approve purchases made with reserve money.
- V. Grant authority to Chief Appraiser to provide notice to entities of public hearing for proposed budget [Tax Code 6.06(b)]
- VI. Grant authority to Chief Appraiser to provide notice to entities of public hearing for reappraisal plan [Tax Code 6.05(i)]
- VII. Open Forum or Public Comments.
- VIII. Office Report
  - a. Current collections through March 2024.
  - b. Update on financial audit.
  - c. Update on Method and Assistance (MAP) review.
  - d. Update on Comptroller's School District Property Value Study.
  - e. 1<sup>st</sup> Quarter Investment Reports.
  - f. Supplement Reports.

NOTE: EXECUTIVE SESSION: The Board may retire to Executive Session anytime between the meeting's opening and adjournment for purposes of deliberating business authorized in Article 6252-17. Action, if any, will be taken in open session.

DATED THIS 22<sup>nd</sup> DAY OF APRIL 2024

# Deaf Smith County Appraisal District

140 E. 3<sup>rd</sup> St • Hereford, TX 79045 • Phone: 806-364-0625

## Meeting Minutes for April 25, 2024

- I. Meeting called to order by Chairman Edward Allison at 8:30 a.m.
  - A. Members present:
    1. Edward Allison
    2. Carey Black
    3. David Brown
    4. Mike Brumley
    5. Mike Bryant
  - B. Others present:
    1. Danny Jones, DSCAD Staff
    2. Mark Powers, DSCAD Staff
    3. Anthony Soto, DSCAD Staff
  
- II. Minutes of the January 25, 2024, meeting was reviewed.
  - A. Motion to approve minutes by Mike Brumley
  - B. 2<sup>nd</sup> by Carey Black
  - C. Approved unanimously.
  
- III. The bills for January, February, and March 2024 were discussed and reviewed.
  - A. Motion to approve by David Brown
  - B. 2<sup>nd</sup> by Mike Brumley
  - C. Approved unanimously.
  
- IV. A 2024 Ford F-150 was purchased for \$41,800. (The Board approved the appraisal district seeking bids for a new vehicle during the 2/25/2021 meeting) The Board was also reminded that \$40,000 has been transferred to the Maintenance account for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of 2024 budget. (The Board approved this during the 7/27/2023 meeting.)
  
- V. The Board renewed allowing the Chief Appraiser to provide notice to entities for the public hearing regarding the budget.
  - A. Motion to approve by Mike Brumley
  - B. 2<sup>nd</sup> by David Brown
  - C. Approved unanimously.
  
- VI. The Board renewed allowing the Chief Appraiser to provide notice to entities for the public hearing regarding the reappraisal plan.
  - A. Motion to approve by Mike Bryant
  - B. 2<sup>nd</sup> by Mike Brumley
  - C. Approved unanimously.
  
- VII. Open Forum/Public Comments opened at 8:41 A.M. and closed at 8:42 A.M. No public comments were presented.

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## Meeting Minutes for April 25, 2024

### VIII. Office Report

- A. Danny Jones reported on the current tax collections through March 31, 2024.
- B. Danny Jones reported that it's been difficult finding an auditor. The only bid received was from Willoughby & Willoughby of Clovis, NM for \$12,751.38 (annually) to do the 2023 & 2024 financial audit for the district.
  - 1. Motion to approve by Mike Brumley
  - 2. 2<sup>nd</sup> by Carey Black
  - 3. Approved unanimously.
- C. Danny Jones informed the Board of the preliminary MAP review results. The district missed two questions but may correct them by November 1, 2024:
  - Does the appraisal district follow their procedures to address heir property claimed as an individual's residence homestead?
  - Did the appraisal district timely submit its response to the Comptroller's most recent appraisal district operations survey?
- D. Danny Jones reported that he had protested the Comptroller's school district property value study for Adrian ISD, Vega ISD, Wildorado ISD and won.
- E. Mark Powers presented the 2024 1<sup>st</sup> quarter Investment Report.
- F. 2024 1<sup>st</sup> quarter Supplements were reported to board members.

Meeting adjourned at 9:26 a.m.

Approved:

Date:

  
7/25/2024  
Edward Allison, Chairperson