

7th 23rd ~~Month~~ Day of July 2018
at 10:52 AM.

NOTICE
REGULAR MEETING OF THE
DEAF SMITH COUNTY APPRAISAL DISTRICT

AGENDA

Meeting to be held in the Deaf Smith County Appraisal District Board Room
Located at 140 E. 3rd Street, Hereford, Texas July 26, 2018 at 8:30 A.M.

- I. Roll Call
- II. Financial Audit Presentation for year ending December 31, 2017 by Eide Bailly LLP.
- III. Approve Minutes of last meeting, April 26, 2018
- IV. Approve Bills
- V. Approve amendment to Board of Director's Policy regarding Financial Accounts and Check Signing
- VI. Public Hearing on 2019 Budget
- VII. Public Hearing on 2019-2020 Reappraisal Plan
- VIII. Open Forum or Public Comments
- IX. Adoption of 2019 Budget
- X. Approve 2019-2020 Reappraisal Plan
- XI. Approve Morgan Ad Valorem Services contract for certain industrial properties.
- XII. Office Report
 - a. Current collection through June 30, 2018
 - b. Update on ARB hearing protests
 - c. Supplement Report
 - d. 2nd Quarter 2018 Investment Reports

Note: Executive Session: The Board may retire to Executive Session anytime between the meeting's opening and adjournment for purposes of deliberating business authorized in Article 6252-17. Action, if any, will be taken in open session.

DATED THIS 23rd DAY OF JULY 2018

Deaf Smith County Appraisal District

140 E. 3rd Street • P.O. BOX 2298 • Hereford, TX 79045
Phone: 806-364-0625 • Fax: 806-364-6895 • e-mail: dscad@wtrt.net

Minutes for July 26, 2018 Meeting

- I. Meeting was called to order by Secretary Carey Black at 8:25 a.m.
 - A. Members present:
 1. Carey Black
 2. Mike Brumley
 3. Ted Eicke
 4. Clay McNeely
 - B. Others present:
 1. Danny Jones, DSCAD Staff
 2. Mark Powers, DSCAD Staff
 3. Patty Scott, DSCAD Staff
 4. Anthony Soto, DSCAD Staff
 5. Kevin Randolph (Eide Bailly)
 - C. Absent:
 1. Edward Allison
- II. Kevin Randolph, CPA with Eide Bailly LLC presented the 2017 financial audit of DSCAD. Mr. Randolph reviewed the responsibilities of the Appraisal District and those of Eide Bailly. The Appraisal District received a good opinion and some recommendations to implement.
- III. Minutes of the April 26, 2018 meeting were reviewed.
 - A. Motion to approve by Mike Brumley.
 - B. 2nd by Clay McNeely.
 - C. Approved unanimously.
- IV. The bills for April, May and June 2018 were reviewed.
 - A. Motion to approve by Ted Eicke.
 - B. 2nd by Mike Brumley.
 - C. Approved unanimously.
- V. An amendment to the Board of Director's Policy, Section IX, 2) Financial, (a) Disbursement of Funds and Check Signing Policy was discussed. The Special Account (which was closed in 2017) will be removed and replaced with the Investment Account. All accounts (Maintenance, Investment, and Tax) will require two signatures of persons listed on their respective bank signature card.
 - A. Motion to approve by Mike Brumley.
 - B. 2nd by Ted Eicke.
 - C. Approved unanimously.

Deaf Smith County Appraisal District

140 E. 3rd Street • P.O. BOX 2298 • Hereford, TX 79045
Phone: 806-364-0625 • Fax: 806-364-6895 • e-mail: dscad@wtrt.net

Minutes for July 26, 2018 Meeting – Continued

- VI. A public hearing on the 2019 Budget began at 8:40 a.m. As there was no public presence, the hearing was closed at 8:41 a.m.
- VII. A public hearing on the 2019-2020 Reappraisal Plan began at 8:41 a.m. As there was no public presence, the hearing was closed at 8:42 a.m.
- VIII. Open Forum was opened at 8:42 a.m. and closed at 8:43 a.m. due to no public presence.
- IX. The 2019 Budget was discussed and approved.
- A. Motion to approve budget by Clay McNeely.
 - B. 2nd by Mike Brumley.
 - C. Approved unanimously.
- X. The 2019-2020 Reappraisal Plan was discussed and approved.
- A. Motion to approve by Mike Brumley.
 - B. 2nd by Ted Eicke.
 - C. Approved unanimously.
- XI. The Morgan Ad Valorem Services contract was discussed. Mr. James Morgan appraises 36 industrial accounts on behalf of the district.
- A. Motion to approve contract by Ted Eicke.
 - B. 2nd by Clay McNeely
 - C. Approved unanimously.
- XII. Office Report
- A. Danny Jones reported on the collection of tax through June 30, 2018.
 - B. Danny Jones informed the board of the protest hearings. There were 132 informal protests, 153 protests filed, and one taxpayer appeared before the ARB.
 - C. The 2018 2nd quarter supplements were reported to the board members.
 - D. Mark Powers presented the 2018 2nd quarter Investment Report.

Meeting adjourned at 9:15 a.m.

Approved:

Date:

Edward Allison Oct 25 '18
Edward Allison, Chairperson