

This 21<sup>st</sup> Posted  
day of April, 2017  
at 10:34 AM

NOTICE  
REGULAR MEETING OF THE  
DEAF SMITH COUNTY APPRAISAL DISTRICT

AGENDA

Meeting to be held in the Deaf Smith County Appraisal District Board Room  
Located at 140 E. 3<sup>rd</sup> Street, Hereford, Texas April 27, 2017 at 8:30 A.M.

- I. Roll Call
- II. Approve Minutes of last meeting January 26, 2017
- III. Approve Bills
- IV. Approve new GIS Mapping contract with Harris Govern.
- V. Approve a two year extension on the current FirstBank Southwest Depository Contract which expires December 31, 2017.
- VI. Approve purchases made with reserve money.
- VII. Open Forum or Public Comments.
- VIII. Office Report
  - a. Current collection through March 2017
  - b. Update on District's financial audit in process.
  - c. ARB Member training was held April 5th.
  - d. 1st Quarter 2017 Investment Reports.
  - e. Supplement Report.

Note: Executive Session: The Board may retire to Executive Session anytime between the meeting's opening and adjournment for purposes of deliberating business authorized in Article 6252-17. Action, if any, will be taken in open session.

DATED THIS 21st DAY OF April, 2017

Minutes for April 27, 2017 Meeting

- I. Meeting was called to order by Chairman Edward Allison at 8:30 a.m.
  - A. Members present:
    1. Edward Allison
    2. Carey Black
    3. Ted Eicke
  - B. Other present:
    1. Danny Jones, DSCAD Staff
    2. Mark Powers, DSCAD Staff
    3. Patty Scott, DSCAD Staff
  - C. Absent:
    1. Mike Brumley
    2. Kevin Knight
  
- II. Minutes of the January 26, 2017 meeting were reviewed.
  - A. Motion to approve minutes by Carey Black.
  - B. 2<sup>nd</sup> by Ted Eicke.
  - C. Approved unanimously.
  
- III. The bills for January, February and March 2017 were reviewed.
  - A. Motion to approve the bills by Ted Eicke.
  - B. 2<sup>nd</sup> by Carey Black.
  - C. Approved unanimously.
  
- IV. Board members reviewed and discussed the new GIS Mapping contract with Harris Govern. This contract will update the existing mapping system with language changes to comply with state requirements and also meet the MAP's requirements.
  - A. Motion to approve contract by Carey Black.
  - B. 2<sup>nd</sup> by Ted Eicke.
  - C. Approved unanimously.
  
- V. Board members discussed the current FirstBank Southwest Depository Contract expiring December 31, 2017 and chose to offer FirstBank Southwest a two year extension. If the bank accepts the extension offer the contract will be valid through December 31, 2019.
  - A. Motion to approve the contract extension was made by Ted Eicke.
  - B. 2<sup>nd</sup> by Carey Black
  - C. Approved unanimously.

Continued - Minutes for April 27, 2017 Meeting

- VI. Board members approved moving \$1, 750 from reserves in the Investment Account to the Maintenance Account for the purchase of a new fax machine, computer monitor, and vacuum cleaner.
- A. Motion to approve purchases using reserve money was made by Carey Black.
  - B. 2<sup>nd</sup> by Ted Eicke.
  - C. Approved unanimously.
- VII. Open Forum for public comments was opened at 8:40 a.m. and closed at 8:41 a.m. due to no public presence.
- VIII. Office Reports
- A. Danny Jones reported on the collections through March 31, 2017.
  - B. Brown, Graham & Co. was here April 17<sup>th</sup> and 18<sup>th</sup> to do the field audit work in preparation for the final financial audit report to be presented at the next board of directors meeting.
  - C. The Appraisal Review Board members attended the required classes in order to participate in the upcoming protest hearings.
  - D. Mark Powers presented the 2<sup>nd</sup> Quarter 2017 Investment Report.
  - E. A report on changes to the tax role (supplements) was given to board members.

Meeting adjourned at 9:10 a.m.

Approved:

Date:

Edward Allison

7-27-17

Chairperson:

Edward Allison