

Posted
This 17th day of Jan 2022
at 9:30am

NOTICE
REGULAR MEETING OF THE
DEAF SMITH COUNTY APPRAISAL DISTRICT

AGENDA

Meeting to be held in the Deaf Smith County Appraisal District Board Room
Located at 140 E. 3rd Street, Hereford, Texas January 20, 2022, at 8:30 A.M.

- I. Roll Call
- II. Administer Statement of Officer and Oath of Office to new member, David Brown
- III. Annual Election of Board of Directors Chairman and Secretary
- IV. Approve Minutes of last meeting, October 21, 2021
- V. Approve Bills
- VI. Approve transactions (if any) involving reserve money
- VII. Renew tax assessment and collections contract with High Plains Water District.
- VIII. Adopt the 2022 Resolutions to Sec. 125 Cafeteria Plan
- IX. Annual Evaluation of Chief Appraiser
- X. Open Forum or Public Comments
- XI. Appraisal District's Investments – Reports and Board Actions
Reports – Investment Officer's Annual Public Funds Investment Act (PFIA) Report to the board
 - a. 2021 4th Quarter Report
 - b. 2021 Final Report
 - c. 2021 Year End Report
 - d. The Investment Officer's – *Statement of Conflict of Interest* – see Appendix F (pg.16)Board Action
 - a. *Annual Review of the Investment Policy and Strategy* – see Appendix D (pg. 14)
 - b. *Approval of Authorized Dealers, Brokers, Sellers of Investments, and Institutions* and criteria for selecting such. See Appendix C – (pg. 13)
 - c. *Adopt 2022 Investment Policy*. See Appendix A – (pg. 11)
- XII. Approve the 2021 Budget surplus for Reserve Funds or refund to Entities
- XIII. Re-allocate money in the Reserve Fund
- XIV. Office Report
 - a. Current collections through December 2021
 - b. Legislative update
 - c. Supplement Report

NOTE: The Board may retire to Executive Session anytime between the meeting's opening and adjournment for purposes of deliberating business authorized in Article 6252-17. Action, if any, will be taken in open session.

DATED THIS 17th DAY OF JANUARY 2022

Deaf Smith County Appraisal District

140 E. 3rd St • Hereford, TX 79045 • Phone: 806-364-0625

Meeting Minutes for January 20, 2022

- I. Meeting called to order by Chairman Edward Allison at 8:30 a.m.
 - A. Members present:
 1. Edward Allison
 2. Carey Black
 3. David Brown
 4. Mike Brumley
 5. Mike Bryant
 - B. Others present:
 1. Danny Jones, DSCAD Staff
 2. Mark Powers, DSCAD Staff
 3. Anthony Soto, DSCAD Staff
- II. The Statement of Officer and Oath of Office was administered by Anthony Soto to new board member David Brown.
- III. The annual election of Board of Directors officers was conducted.

Chairman: Edward Allison
Secretary: Carey Black

 1. Motion to approve by Mike Bryant.
 2. 2nd by David Brown
 3. Approved unanimously.
- IV. Minutes of the October 21, 2021, meeting was reviewed.
 - A. Motion to approve minutes by Carey Black
 - B. 2nd by Mike Brumley
 - C. Approved unanimously
- V. The bills for October, November, and December 2021 were discussed and reviewed.
 - A. Motion to approve by Carey Black
 - B. 2nd by Mike Bryant
 - C. Approved unanimously
- VI. No purchases were made with reserve funds, no action necessary.
- VII. Board members renewed the tax assessment and collections contract with High Plains Water District.
 - A. Motion to approve by Mike Brumley.
 - B. 2nd by Mike Bryant.
 - C. Approved unanimously.

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- VIII. Board members approved adopting the Section 125 Cafeteria Plan.
- A. Motion to approve by Mike Bryant
 - B. 2nd by Carey Black
 - C. Approved unanimously
- IX. Board Members went into executive session at 8:39 AM to discuss the job performance of Chief Appraiser Danny Jones. The Board Members returned to open session at 8:47 AM and submit an evaluation on Mr. Jones. Mr. Jones' rating was noted as excellent.
- X. Open Forum and Public Comments was opened at 8:48 a.m. and closed at 8:49 a.m. due to no public presence or comments presented.
- XI. Mark Powers presented the Investment Officer's Annual Public Funds Investment Act Report to the Board which included the 2021 4th Quarter Report, Final Report, Year End Report, and the Investment Officer's Statement of Conflict of Interest.

The Board approved the 1) Annual Review of the Investment Policy and Strategy, 2) Authorized Dealers, Brokers, Sellers of Investments, Institutions, and criteria for selecting such, and 3) Adoption of the 2022 Investment Policy.

- A. Motion to approve by Mike Bryant
 - B. 2nd by Mike Brumley
 - C. Approved unanimously
- XII. Board Members reviewed the end of year 2021 Budget. After discussion, Board Members agreed to refund unused budget money to the entities.
- A. Motion to approve by Carey Black
 - B. 2nd by Mike Bryant
 - C. Approved unanimously
- XIII. Board Members reviewed the allocation of Reserve Funds as follows:
- | | |
|--------------------|-----------|
| Operations reserve | \$50,000 |
| Vehicle | \$40,000 |
| Computer | \$30,000 |
| Legal | \$100,000 |
| Building | \$100,356 |
- The total balance is \$320,356.00
- A. Motion to approve allocation by Carey Black
 - B. 2nd by Mike Bryant
 - C. Approved unanimously.

Deaf Smith County Appraisal District

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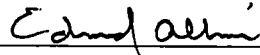
XIV. Office Report

- A. Danny Jones reported on the current tax collections through December 31, 2021.
- B. Mark Powers reported on new legislative updates.
- C. Danny Jones reported on 4th quarter Supplements which consists of tax roll changes.

Meeting adjourned at 9:45 a.m.

Approved:

Date:



Edward Allison, Chairperson