

This 24th ^{Posted} day of July, 2019
at 10:14 am

NOTICE
REGULAR MEETING OF THE
DEAF SMITH COUNTY APPRAISAL DISTRICT

AGENDA

Meeting to be held in the Deaf Smith County Appraisal District Board Room
Located at 140 E. 3rd Street, Hereford, Texas July 31, 2019 at 8:30 A.M.

- I. Roll Call
- II. Financial Audit Presentation for year ending December 31, 2018 by Eide Bailly LLP.
- III. Approve Minutes of last meeting, April 25, 2019
- IV. Approve Bills
- V. Open Forum or Public Comments
- VI. Approve the Interlocal Purchasing Agreement (TIPS)
- VII. Approve purchase with reserve funds for:
 - a. New HVAC system for leased office.
 - b. Front entrance redesign for Appraisal District office.
 - c. New roof
- VIII. Approve rent increase for leased office.
- IX. Public Hearing on 2019 Budget
- X. Adoption of 2019 Budget
- XI. Office Report
 - a. Current collection through June 30, 2019
 - b. Update on ARB hearing protests
 - c. Update on roof insurance claim and repairs
 - d. Update on computer system replacement
 - e. Supplement Report
 - f. Legislative update
 - g. 2nd Quarter 2019 Investment Reports

Note: Executive Session: The Board may retire to Executive Session anytime between the meeting's opening and adjournment for purposes of deliberating business authorized in Article 6252-17. Action, if any, will be taken in open session.

DATED THIS 24th DAY OF JULY 2019

Deaf Smith County Appraisal District

140 E. 3rd St • Hereford, TX 79045 • Phone: 806-364-0625

Meeting Minutes for July 31, 2019

- I. Meeting called to order by Chairman Edward Allison at 8:30 a.m.
 - A. Members present:
 1. Edward Allison
 2. Carey Black
 3. Mike Brumley
 4. Clay McNeely
 - B. Others present:
 1. Danny Jones, DSCAD Staff
 2. Mark Powers, DSCAD Staff
 3. Patty Scott, DSCAD Staff
 4. Anthony Soto, DSCAD Staff
 5. Kevin Randolph, Eide Bailly
 6. Sheri Blankenship, Hereford ISD
 7. Rusty Ingram, Hereford ISD
 8. Adrianna Wolfe, Hereford ISD
 - C. Absent:
 1. Ted Eicke
- II. Kevin Randolph, CPA with Eide Bailly LLC presented the 2018 financial audit of DSCAD. Mr. Randolph reviewed the responsibilities of the Appraisal District and those of Eide Bailly. The Appraisal District received a "clean" or good opinion and some recommendations to implement.
 - A. Motion to accept the audit by Carey Black.
 - B. 2nd by Clay McNeely.
 - C. Approved unanimously.
- III. Minutes of the April 25, 2019 meeting were reviewed.
 - A. Motion to approve by Clay McNeely.
 - B. 2nd by Carey Black.
 - C. Approved unanimously.
- IV. The bills for April, May and June 2019 were reviewed.
 - A. Motion to approve by Carey Black.
 - B. 2nd by Clay McNeely.
 - C. Approved unanimously.
- V. Open Forum was opened at 8:41 a.m. and closed at 8:42 a.m. No comments were made.
- VI. Board members approved adopting The Interlocal Purchasing Agreement (TIPS).
 - A. Motion to approve by Mike Brumley.
 - B. 2nd by Carey Black.
 - C. Approved unanimously.

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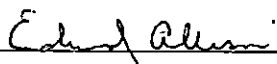
Meeting Minutes for July 31, 2019

- VII. Board members approved the purchase of a new HVAC system for the leased office. (No action was taken for the front entrance redesign because the plan/bid was not submitted in time for this meeting. The new roof final amount will be announced after we receive bids. These will be discussed again in a future meeting.)
- A. Motion to approve by Mike Brumley.
 - B. 2nd by Clay McNeely.
 - C. Approved unanimously.
- VIII. Board members approved increasing the rent for the leased office to Deaf Smith County from \$400/month to \$500/month.
- A. Motion to approve by Carey Black.
 - B. 2nd by Mike Brumley.
 - C. Approved unanimously.
- IX. A public hearing on the 2020 Budget began at 8:47 a.m. No comments were made, so the hearing was closed at 8:48 a.m.
- X. Board members discussed and approved the 2020 Budget. An additional raise was discussed for Danny Jones & Mark Powers. No action was taken.
- A. Motion to approve the budget as presented by Clay McNeely.
 - B. 2nd by Carey Black.
 - C. Approved unanimously.
- XI. Office Report
- A. Danny Jones reported on the current tax collections through June 30, 2019.
 - B. Danny Jones informed the board of the protest hearings held on July 16 & 23, 2019. There were 160 informal protests, 169 protests filed, and four taxpayers appeared before the ARB.
 - C. The District received a check for \$25,579.86 for hail damage to the roof.
 - D. Mark Powers informed board members of computer systems that need to be replaced in 2020.
 - E. The 2019 2nd quarter supplements were reported to board members.
 - F. New legislative updates were discussed.
 - G. Mark Powers presented the 2019 2nd quarter Investment Report.

Meeting adjourned at 9:20 a.m.

Approved:

Date:



Edward Allison, Chairperson